

Office for the Aging Position #1375
Permanent Part-time, no benefits
Salary: \$12.59-13.91 (Hired/Rehired after 11/16/10)
Salary: \$14.80-16.35 (Hired on or before 11/16/10)
Posting Expires: 7/16/18

DEPARTMENT: ALL APPLICABLE
CLASSIFICATION: LABOR
APPROVED: REVISED SEPTEMBER 22, 2004

FOOD SERVICE HELPER

DISTINGUISHING FEATURES OF THE CLASS: Assists in the preparation and serving of food. Cleans kitchen area and kitchen utensils and equipment. Works under the direct supervision of a Dietitian, Assistant Dietitian, Dietitians Aide, Cook, or assigned superior who checks work for conformance with instructions. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Assists in the cutting, washing or otherwise preparing of food items for cooking;
2. Prepares simpler food items such as coffee, toast, eggs, juices, sandwiches, salads, etc.;
3. Loads and serves food at tables or from hot food trucks or on trays at assembly conveyer and/or serves food at cafeteria line as assigned;
4. Arranges dishes, cutlery, napkins, sugar bowls, salt and pepper shakers;
5. Gathers used dishes, cutlery and trays for washing; washes dining tables; washes and sterilizes dishes, may operate a dish machine cutlery and trays;
6. Cleans kitchen area as kitchen equipment daily, such as sweeping, mopping, etc.
7. Cleans hood filters over ranges and steamer;
8. Removes all trash and garbage from kitchen, faculty cafeteria, student cafeteria and storeroom to outside dumpster;
9. May be assigned as regular or relief cashier when needs and prepare deposit.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of the proper methods of serving good and of the care of tableware, glassware, silver and kitchen appliances; working knowledge of cleaning methods and the use of cleaning supplies and appliances; ability to follow simple oral and written directions; physical strength and stamina; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

None Required.

Please send applications to:
Niagara County Office for the Aging
111 Main Street, Suite 101
Lockport, NY 14094

Must be postmarked by 7/16/18