

RESUME #208

OBJECTIVE:

Highly motivated, detail oriented, and versatile professional looking to secure a position in *Warehousing, Janitorial, Construction, Sales, Or Other Position Deemed Applicable* by utilizing my knowledge, training, and experience

SUMMARY OF QUALIFICATIONS:

- 11 years' experience in shipping & receiving and managing a warehouse of over 1000 products daily
- Over 9 years' experience as a warehouse manager, supervising up to 9 employees, and proficient in workforce development including training, scheduling, delegating work orders, cash and inventory control, monitoring all work activities and interactions with customers, conducted performance evaluations, and implemented disciplinary measures
- Over 12 years' experience in a warehouse setting including utilizing forklifts, pallet jacks, taking regular inventory counts using hand-held barcode scanners/readers, etc.
- Over 12 years' experience in the construction, building maintenance, and home improvements industries performing a wide range of residential and commercial remodeling with strengths in carpentry, proficient with new-builds, kitchen and bathroom remodeling, rough framing, roofing, siding, windows and doors, and more
- Knowledgeable in all safety procedures and complies with all OSHA safety rules and regulations for any job
- Familiar with computers, Windows, Microsoft Office, QuickBooks, internet research and troubleshooting
- Strong communications, analytical, and problem solving skills
- Multi-tasks efficiently, learns new systems quickly, and completes projects on or ahead of deadlines
- Works well independently or collaboratively in a team environment

EXPERIENCE:

04/18 – 11/18

Roofer/Sider

R 'n' R Roofing, Niagara Falls, NY

- Tear off existing roofs and install new sheeting and shingles; repair damaged roofs, do lay overs, and also install aluminum roofs
- Replace existing gutters and install leaf guards; install fascia, soffits, and eaves
- Install aluminum, vinyl, and wood siding on residential properties
- Remove old windows and replace with new

05/11 – 12/17

Roofer/Carpenter/Remodeler

ABS Roofing Siding and Remodel, Buffalo, NY

- Assisted on residential and commercial projects throughout Western New York
- Performed demolition duties removing walls, studs, framing, floors, etc., wearing PPE as needed, following all directives and plans as needed
- Assisted carpenters and other skilled tradesmen for drywall, taping, plastering, sanding, painting, and more
- Installed metal framing, windows, and doors
- Tear off existing roofs and install new sheeting and shingles; repair damaged roofs, do lay overs, and also install aluminum roofs

09/01 – 04/11

Warehouse Manager

Fox International, Buffalo, NY

- Responsible for overseeing warehouse operations and shipping and receiving of Black & Decker products
- Supervised 9 employees, delegating daily responsibilities and managing workflow
- Loading and unloading of trucks, while tracking inventory and stock

EDUCATION:

HSE Diploma, 2010

