

# RESUME 219

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## **Summary of Qualifications:**

- Proficiently follow safety regulations and procedures
- Able to lift 50 lbs. and climb up and down ladders to minimum heights of 25 feet
- Coordinate and manage tasks with an attention to detail, organization, and quality in a timely manner
- Works well independently as well as part of a team
- Ability to learn new skills quickly and accurately

## **Professional Experiences:**

January 2019 – March 2019

### **Material Handler**

Panasonic; Buffalo, New York

- Operate a forklift to transport materials
- Move freight, stock, or other materials to and from storage or production areas, loading docks, delivery vehicles, ships, or containers, by hand or using trucks, tractors, or other equipment
- Sort cargo before loading and unloading
- Follow Standard Operating Procedures (SOPs)
- Responsible for checking equipment to make sure it is working properly, clean out equipment periodically and prepare equipment for product change

April 2017 – Sept. 2018

### **Laborer**

Dept. of Public Works; Niagara Falls, New York

- Drive trucks to transport crews, debris, and equipment to work sites
- Operate machines to spread, smooth, level, or steel-reinforce stone, concrete, or asphalt on road beds
- Perform preventative maintenance on vehicles and heavy equipment
- Utilize power tools to remove obstructive forestry that poses a safety hazard and properly dispose of waste

## **Education:**

Bachelor of Science in Finance  
Central State University, Ohio, May 2014