

RESUME #229

OBJECTIVE

Highly-motivated, dedicated, and results-driven professional to secure a position with your company utilizing my skills, training, and experience in *Production, Warehouse, Shipping & Receiving, as a Construction Assistant, or other position as applicable*

SUMMARY OF QUALIFICATIONS

- Over 10 years' experience in several Production and Assembly settings operating a variety of machines in the manufacturing of products for the corrugated box, personal care items, candy/confectionery, automotive parts, and pharmaceuticals industries, meeting and/or exceeding all daily quotas and objectives while maintaining safe operations at all times
- Experienced performing a range of duties in warehouses including packaging and shipping and receiving, performing physical-count inventory management, receiving and unloading raw materials, and shipping finished products to clients, throughout the United States and internationally
- Highly-motivated professional with a strong commitment to all company procedures and protocols including following GMP guidelines, and compliant with all OSHA safety requirements, as well as strict adherence to Lock-Out/Tag-Out regulations
- Performs minor repairs to production equipment including regularly scheduled PM as needed, with a focus on minimizing equipment downtime, and maximizing production quotas
- Strong communications, math, mechanically-minded, detail-oriented, analytical, and problem-solving skills
- Multi-tasks effectively, learns new systems quickly, and completes all projects/assignments on-time or ahead of critical deadlines
- Familiar with using computers, Windows, operating label making equipment, Internet research, and email
- Works well independently or collaboratively in a team environment

PROFESSIONAL EXPERIENCE

04/19 – 05/19 ***Machine Operator*** (Temporary)
Philpac, Buffalo, NY

- Operated machines to fold and bind sheets of cardboard into boxes of various sizes to exact client specifications
- Stacked finished/assembled boxes onto pallet jacks, and brought all items to specific staging areas in preparation for shipping
- Met and/or exceeded all daily quotas, goals, and objectives

06/11 – 04/19 ***Subcontracted Handyman***
John Devine, Buffalo, NY

- Predominantly selected and utilized by multiple roofing companies to complement their existing workers for projects throughout Western New York, performing a range of duties including tearing off and installing new roofs, as well as site cleanups
- Assisted contractors for siding repairs/installations and interior drywall repair/installations, as well as some painting
- Met and/or exceeded all contractor and customer expectations

07/04 - 05/11

Lead Line Operator

Lornamead, Tonawanda, NY

- Supervised up to 6 line operators, overseeing the start-up and completion of each production run, delegating orders, and ensuring smooth operations, advanced to the Lead position in 2010 based upon industry knowledge, leadership, expertise, work ethic, and other performance metrics
- Assembled, capped toothpaste tubes, Chapstick, and other personal care items
- Operated conveyors bringing products to the packaging phase of the operation and packaged all products in boxes
- Maintained equipment and personally performed minor repairs as necessary to bring equipment back online with minimal downtime, maximizing productivity

EDUCATION

Diploma, 1996

McKinley High School, Buffalo, NY