

Resume 543

OBJECTIVE:

To secure a position with your company in *Building Maintenance/Janitorial, Grounds Keeping, or General Labor* utilizing my skills and experience.

SUMMARY OF QUALIFICATIONS:

- Over 7 years' experience in, building maintenance, performing minor repairs throughout a facility such as light plumbing, light electrical work, wall repair and painting, roofing, siding, and more
- Over 5 years' experience performing a wide variety of custodial/janitorial duties including floor maintenance with knowledge and experience in operating auto-scrubbers and buffers maintaining floors in near original condition with knowledge of cleaning solutions and their safe applications
- Over 3 years' experience in grounds keeping/landscaping work including lawn care, operating line trimmers, push mowers, with additional experience trimming shrubs and bushes, and performing necessary clean-ups
- Over 2 years' experience in sales and providing excellent customer service in a retail setting, assisting customers with their product/service selections, offering intelligent solutions depending on situational needs, and resolving customers' issues to their complete satisfaction
- Establishes rapport quickly with a diverse population, recognized for personal and professional integrity and collaborating to develop mutually beneficial solutions through interactions with teams and managers
- Empathetic, motivated and passionate about helping others, can adapt to meet needs of clients
- Multi-tasks efficiently, learns new systems quickly, and completes all projects and assignments on time or ahead of critical deadlines
- Operates chain saws, man-lifts, and most hand and power tools, etc.
- Dedicated, hard-working, multi-tasks effectively, learns new systems quickly, on-time for any project, and completes projects on or ahead of schedule
- Familiar with using computers, Windows, Internet research, and email
- Works well independently or in a team environment

PROFESSIONAL EXPERIENCE:

09/2021 - Current

Houseman

Wyndam Garden Resort Hotel, Niagara Falls, NY

- Clean rooms, hallways, lobbies, lounges, restrooms, corridors, elevators, stairways, and other areas so that health standards are met.
- Empty wastebaskets, empty and clean ashtrays, and transport other trash and waste to disposal areas.
- Replenish supplies, such as drinking glasses, linens, writing supplies, and bathroom items.
- Clean rugs, carpets, upholstered furniture, and draperies, using vacuum cleaners and shampooers.
- Keep storage areas and carts well-stocked, clean, and tidy.

06/2020 - 05/2021

Prep Cook

Family Prep Restaurant, Niagara Falls, NY

- Prepared a variety of foods, such as meats, vegetables, or desserts, according to customers' orders or supervisors' instructions, following approved procedures.
- Portioned and wrapped the food, or placed it directly on plates for service to patrons.
- Stored food in designated containers and storage areas to prevent spoilage.
- Assisted cooks and kitchen staff with various tasks as needed, and provided cooks with needed items.

01/2021 - 05/2021

Warehouse

Tulip Richardson Manufacturing, Niagara Falls, NY

- Discarded or rejected products, materials, or equipment not meeting specifications.
- Stacked or arranged tested products for further processing, shipping, or packaging.
- Monitored production operations or equipment to ensure conformance to specifications, making necessary process or assembly adjustments.
- Measured dimensions of products to verify conformance to specifications, using measuring instruments, such as rulers, calipers, gauges, or micrometers.
- Delivered or routed materials to departments using handtrucks, conveyor, or sorting bins.

03/2020 - 03/2021

Package Handler

UPS, Buffalo, NY

- Moved freight or other materials to and from storage or production areas, loading docks, delivery vehicles, ships, or containers, by hand or using trucks, tractors, or other equipment.
- Stacked cargo in locations, such as transit sheds or in holds of ships as directed, using pallets or cargo boards.
- Recorded numbers of units handled or moved, using daily production sheets or work tickets.
- Read work orders or received oral instructions to determine work assignments or material or equipment needs.
- Sorted cargo before loading and unloading.

05/2013 - 11/2019

Construction Laborer

RNB Services, Niagara Falls, NY

- Installed structures or fixtures, such as windows and doors, using carpenters' hand and power tools.
- Shaped or cut materials to specified measurements, using hand tools, machines, or power saws.
- Studied sketches or building plans to prepare layout and determine dimensions and materials needed.
- Assembled and fastened materials to make frameworks, using hand tools and wood screws, nails, or dowel pins.
- Spread, leveled, and smoothed concrete, using hand or power trowel, hand or power screed, and float.
- Set the forms that hold concrete to the desired pitch and depth, and align them.
- Wet concrete surface, and rub with stone to smooth surface and obtain specified finish.
- Applied hardening and sealing compounds to cure surface of concrete, and waterproof or restore surface.

EDUCATION:

Business Degree

Niagara University, Lewiston, NY