

Resume 545

OBJECTIVE:

To secure a position with your company using my skills, training, and experiences as a *Commercial Cleaner, Packager, Inspector* or other position as applicable

SUMMARY OF QUALIFICATIONS:

- Over 7 years' experience as a commercial cleaner assigned to clean office buildings, sports stadiums, naval parks, and more, dusting, sweeping, mopping vacuuming, and applying cleaning agents/solutions effectively and safely
- Over 20 years' experience in production / warehouse settings including manufacturing medical plastic components, corrugated boxes, and other paper and plastic products
- Experienced delivering parts to production line workers supplying them with sufficient components
- Over 2 years' experience providing excellent customer service, assisting customers with their product requirements, requests, and selections, offering intelligent solutions customized to individual needs, and resolving issues to their complete satisfaction
- Experienced performing inventory control, determining surpluses or deficiencies, compiling reports and submitting findings to upper management
- Operates pallet jacks, presses, and stamping machines
- Strong communications, math, and problem-solving skills
- Multi-tasks efficiently, learns new systems quickly, and completes all assignments on time or ahead of schedule
- Familiar with using computers, Windows, MS Office, Internet research, and email
- Works well independently or in a team environment

PROFESSIONAL EXPERIENCE:

07/2021 – 10/2021 *Packager / Inspector*

P & G Steel Company, Cheektowaga, NY

- Inspected, tested, or measured materials, products, installations, or work for conformance to specifications.
- Monitored machines that automatically measure, sort, or inspect products.
- Compared colors, shapes, textures, or grades of products or materials with color charts, templates, or samples to verify conformance to standards.

03/2021 – 06/2021 *Commercial Cleaner*

Caravan, Tonawanda, NY

- Assigned to Chevrolet production plant and performed various cleaning duties including dusting surfaces, cleaning restrooms and replacing amenities, cleaning and sanitizing lunch rooms, conference rooms, removing trash, and more
- Vacuumed rugs and carpets and cleaned windows, doors, and mirrors
- Requisitioned supplies or equipment needed for cleaning and maintenance duties.

10/2020 – 01/2021 *Packager*

Gordon Co., Cheektowaga, NY

- Packed and unpacked items to be stocked on shelves in stockrooms, warehouses, or storage yards.
- Examined and inspected stock items for wear or defects, reporting any damage to supervisors.
- Took inventory or examine merchandise to identify items to be reordered or replenished.
- Checked arriving materials to ensure that they match purchase orders, submitting discrepancy reports as necessary.

06/2019 – 06/2020 *Commercial Cleaner*

Bieler Cleaning company, Buffalo, NY

- Assigned to an office building and performed various cleaning duties including dusting surfaces, cleaning restrooms and replacing amenities, cleaning and sanitizing lunch rooms, conference rooms, removing trash, and more
- Vacuumed rugs and carpets and cleaned windows, doors, and mirrors

02/2017 – 03/2019 *Commercial Cleaner*

Clean MD, Commercial Cleaning Inc., Orchard Park, NY

- Assigned to an office building and performed various cleaning duties including dusting surfaces, cleaning restrooms and replacing amenities, cleaning and sanitizing lunch rooms, conference rooms, removing trash, and more
- Vacuumed rugs and carpets and cleaned windows, doors, and mirrors

07/2015 – 10/2016 ***Commercial Cleaner***

Quest, Kenmore, NY

- Assigned to an office building and performed various cleaning duties including dusting surfaces, cleaning restrooms and replacing amenities, cleaning and sanitizing lunch rooms, conference rooms, removing trash, and more
- Vacuumed rugs and carpets and cleaned windows, doors, and mirrors

10/2012 – 12/2014 ***Commercial Cleaner***

Jani-King, Amherst, NY

- Assigned to various cleaning duties at sports stadiums, naval parks, and a credit union including cleaning restrooms and replacing amenities, cleaning and sanitizing lunch rooms, conference rooms, and removing trash.
- Vacuumed rugs and carpets and cleaned windows, doors, and mirrors

01/2003 – 04/2011 ***Assembly Line Inspector***

Mayer Bros., Barker, NY

- Stacked finished products on pallets and prepared for shipping using a shrink-wrap palletizer machine
- Inspected and inventoried finished products and submitted reports to upper management
- Kept all work areas organized and clean

EDUCATION:

Diploma

Niagara Wheatfield High School, Sanborn, NY