

Resume 556

OBJECTIVE:

To secure a position with your company using my skills and experiences in *Production Warehouse or Driver position* utilizing my skills, training and experience.

SUMMARY OF QUALIFICATIONS:

- Experience performing a variety of warehouse duties including shipping and receiving, positioning raw materials and finished products throughout warehouses, performing inventory management, reporting deficiencies to management
- Trained in and fully compliant with all OSHA safety laws and regulations including training for the safe handling and disposal of hazardous materials.
- Empathetic, motivated and passionate about helping others, can adapt to meet needs of clients
- Dedicated employee, detail-oriented, and learns new systems quickly
- Well organized, strong communications, and math skills
- Multi-tasks efficiently, learns new systems quickly, and completes all duties on-time or ahead of deadlines
- Works well independently or in a team environment
- Working knowledge of accounting practices and procedures

PROFESSIONAL EXPERIENCE

03/11 – Present *Packer / Machine Operator*
Remedy Intelligent Staffing, Tonawanda, NY

- Assigned to multiple locations, including Niagara Chocolates, Fairview Fittings, Katz Americas, and Confer Plastics.
- Start machines or equipment to begin production processes.
- Observe equipment operations so that malfunctions can be detected, and notify operators of any malfunctions.
- Transfer finished products, raw materials, tools, or equipment between storage and work areas of plants and warehouses, by hand or using hand trucks or powered lift trucks.
- Record information, such as the number of products tested, meter readings, or dates and times of product production.
- Observe continuous operation of automatic machines to ensure that products meet specifications and to detect jams or malfunctions, making adjustments as necessary.
- Remove finished or cured products from dies or molds, using hand tools, air hoses, and other equipment, stamping identifying information on products when necessary.
- Trim excess material from parts, using knives, and grind scrap plastic into powder for reuse.
- Attached identification labels to finished packaged items, or cut stencils and stencil information on containers, such as lot numbers or shipping destinations.
- Stocked and sorted product for packaging or filling machine operation, and replenished packaging supplies, such as wrapping paper, plastic sheet, boxes, cartons, glue, ink, or labels.
- Cleaned, oiled, and made minor adjustments or repairs to machinery and equipment, such as opening valves or setting guides.

06/05 – 03/11 *Housekeeper*
Crowne Plaza, Niagara Falls, NY

- Cleaned rooms, hallways, lobbies, lounges, restrooms, corridors, elevators, stairways, locker rooms, and other work areas so that health standards are met.
- Emptied wastebaskets, emptied and cleaned ashtrays, and transported other trash and waste to disposal areas.
- Sorted, counted, and marked clean linens and store them in linen closets.
- Replenished supplies, such as drinking glasses, linens, writing supplies, and bathroom items.
- Carried linens, towels, toilet items, and cleaning supplies, using wheeled carts.

EDUCATION and TRAINING:

United States Navy - Honorable Discharge
Hawaii – E-3 – Boiler Mechanic

College Courses Taken – Not Completed
Florida Memorial University, Miami Gardens, FL