



Quality Assurance Associate Specialist (PPAP)
6:30AM – 3:00PM (Monday – Friday)
Ability to work overtime during the week and Saturdays

OBJECTIVE

- Prepares Production Part Approval packages (PPAP) and assists the Quality Planning Process, along with various departments, suppliers, and all other automobile manufacturers. Troubleshooting and problem solving.

RESPONSIBILITIES

- Prepares sample submissions (PPAP/ISIR/NKS).
- Develops and approves process control plans and process flow charts.
- Interprets drawings, diagrams, or formulas to arrive at specified quality and reliability standards.
- Selects products for testing, and tests products for variety of qualities.
- Develops and initiates methods and procedures for inspecting, testing, and evaluation.
- Records test data, applying statistical quality control procedures.
- Evaluates data and writes reports to validate or indicate deviations from existing standards.
- Suggests standards to receive optimum quality within limits of equipment capability.
- Sets up and performs destructive and nondestructive tests on materials, parts, or products.
- Prepares quarterly/annual Telekom reports

REQUIREMENTS

- Ability to communicate effectively in English, both written and orally.
- High School Diploma or equivalent; Technical Bachelor's Degree preferred.
- Three (3) years related Quality Assurance experience.
- Ability to troubleshoot and problem solve.

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