



Quality Assurance Associate

6:30AM – 3:00PM (Monday – Friday)

Ability to work overtime during the week and Saturdays

OBJECTIVE

- Work with the Production Floor to evaluate and develop quality assurance criteria to be utilized by all McGard employees.

RESPONSIBILITIES

- Works closely with Production Associates, Leads, Production Control and Management.
- Tabulates and reviews Nonconforming Material Documentation (NMD) for accuracy.
- Trains employees in proper use of all visual acceptance criteria. Coordinates and facilitates training sessions and meetings.
- Follows through on all NMD until final disposition. (e.g. scrapped, re-worked, re-sort or returned to inventory)
- Creates and maintains a tracking system for all NMD codes and data graphing.
- Performs office duties as needed (e.g. filing, typing, ordering supplies, etc.)
- Assists in hardness testing of product.
- Assists in documentation control and customer complaint management.

REQUIREMENTS

- High School diploma or equivalent and a minimum of one year of related experience. Previous experience in a manufacturing environment preferred.
- Proficient in Microsoft Office.
- Experience with measuring equipment (i.e. Micrometers, Calipers).
- Ability to read and interpret blueprints
- Able to communicate effectively in English both written and orally and to speak effectively before groups of employees when required.

McGard offers a competitive wage and benefits package: health, dental and life insurances, paid personal days, vacation, and 10 holidays, quarterly profit sharing, 401(k) Plan with employer match and annual company contribution.

Visit McGard.com/jobs to apply online or

You may send resumes to:

Human Resources, McGard LLC, 3875 California Road, Orchard Park, NY 14127.

“We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.”