

Part Time Accounting Instructor

Position Details

Position Information

Position Title Part Time Accounting Instructor

Position Category Faculty

Position Status

FLSA Exempt

Advertised Salary

Department Business, Technology & Arts

Working Hours

General Description

Niagara County Community College has a need for part time accounting instructors to teach various accounting courses within the Business, Technology & Arts division. This position will be responsible for teaching students throughout the academic semester who are enrolled at Niagara County Community College.

Remuneration for persons teaching at least 3 credits in a semester: \$797 per lecture hour/\$714 per lab hour.

Typical Work Activities

- Teach Accounting courses in the delivery format agreed upon (on campus, hybrid, blended or online)
- Track attendance as needed
- Complete census reports
- Report on student learning outcomes at the end of the semester
- Report grades at the conclusion of the semester

Essential Functions

Ability to work with, and teach a diverse student population. Ability to speak in front of groups of people. Must be able to effectively communicate with students, co-workers, supervisors and the campus community. Must be able to develop, prepare and present information. Must be able to operate computers. Must be able to physically perform the duties of the position.

Required Qualifications

Bachelor of Science in Accounting or Bachelor of Business Administration in Accounting, and a Master's degree in Education or Business.

Desirable Qualifications

- Previous teaching experience at a community college or 4-year college/university.
- Remote learning teaching experience.
- Experience with the BlackBoard

License(s)/Certifications

About NCCC

Established in 1962, NCCC offers a comprehensive and vibrant learning environment with an enrollment of approximately 5,214 students (Fall 2018 semester). The student to faculty ratio is 17:1, providing a high degree of personalized attention for students.

The NCCC campus, located in Sanborn, NY, offers easy access to both Buffalo, NY and Niagara Falls State Park, and is minutes from the Canadian border. The campus is centrally located between the county's three main cities of Lockport, Niagara Falls, and North Tonawanda. NCCC serves the community in two locations within Niagara County, at the Sanborn campus, and at the Niagara Falls Culinary Institute, located in the heart of downtown Niagara Falls.

NCCC continues to actively expand with the recent opening of its Learning Commons Center, a \$25 million dollar project on the Sanborn campus. In just a short period of time, it has become the nucleus of the campus; a place for faculty to collaborate and help students develop critical thinking skills while incorporating state-of-the-art technology and innovative student support services.

Our college nurtures and empowers its students in ways that recognize and value our common humanity as well as the richness of our diversity. NCCC offers high-quality academic programs leading to degrees and certificates which are supported by outstanding student services. NCCC provides a variety of cultural, social, and international experiences, as well as community education and workforce development that supports economic development that positively impacts the quality of life. The College operates through a collegial model of shared governance and is accountable to meet the highest standards of professionalism and integrity.

NCCC welcomes applicants who are committed in helping us fulfill our mission and to reach our vision of being a leader in providing a dynamic, high quality, educational environment responsive to current and emerging needs of our students and community. At NCCC we embrace diversity and promote inclusion throughout the institution and seek candidates who share those principles and encourage applicants from all backgrounds to apply to our positions.

Background Check Detail

Niagara County Community College is committed to maintaining a safe environment for its faculty, staff, students, volunteers and the general public that use our facilities. Therefore NCCC will conduct an employment criminal background check on all individuals for whom employment is to be tendered. Those candidates who are discovered to have past criminal convictions will be evaluated for employment per Article 23-A of the New York Correction Law.

EEO Statement

NCCC does not discriminate and prohibits harassment or discrimination related to any protected category including creed, ethnicity, citizenship, sexual orientation, national origin, sex, gender, pregnancy, disability, marital status, political or social affiliation, age, race, color, veteran status, military status, religion, sexual orientation, domestic violence status, genetic information, gender identity, gender expression or perceived gender. Women, minorities, veterans and individuals with disabilities are encouraged to apply.

Post To Herc

Yes

Herc Category

Academic - Accounting

Posting Detail Information

Posting Number

F075P

Search Chair Access

Audrey Agnello

Open Date

07/10/2020

Close Date

05/31/2021

Open Until Filled

Yes

Special Instructions Summary

Niagara County Community College considers only those applications that clearly demonstrate the applicant meets all required qualifications as indicated on the posting, please review the qualifications before applying. Persons meeting the required qualifications as stated above should submit the following:

- cover letter that addresses each of the qualifications
- resume
- unofficial transcripts
- names and contact information for three (3) current, work related references

Incomplete packets will be rejected for lack of information.

Advertising Sources

HERC, Indeed, Inside Higher Ed, Monster.com

Quick Link for Internal Postings

<http://niagaracc-suny.peopleadmin.com/postings/521>

Pass Message

Thank you for your interest in this position. The screening and selection process is currently underway and will continue until a successful candidate is chosen. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted.

Fail Message

Thank you for your interest in this position. Based on your responses to the questions on the employment application, you do not meet the minimum qualifications for this position. Please do not let this discourage you from applying for other positions that interest you.

Reference Collection

References

Minimum Requests 3

Maximum Requests

Recommendation Deadline

Provider Special Instructions

Confirmation Message To Provider

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * Do you possess at least a Bachelor of Science in Accounting or Bachelor of Business Administration in Accounting, and a Master's degree in Education or Business?
 - o Yes
 - o No - (disqualifying)

Documents Needed to Apply

Required Documents

1. Resume
2. Cover Letter
3. Transcripts

Optional Documents

1. Transcript 2

- 2. Transcript 3
 - 3. Letter of Recommendation
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Search Committee

No Search Committee Members have been assigned to this Posting yet.

Evaluative Criteria
