

# RESUME #377

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## OBJECTIVE

Highly motivated, knowledgeable, and results-driven professional to secure a position with your company as a ***Machine Operator, other role in Production/Assembly, Warehouse, Shipping & Receiving, as a Forklift Driver***, or as applicable, utilizing my utilizing my extensive skills, training, expertise, and experience

## SUMMARY OF QUALIFICATIONS

- Over 3 years' experience operating various machines (Stollberg)to break down coal to fine grains or powderized material, meeting and/or exceeding all daily goals, quotas, and objectives
- Performs diagnostics and effects minor repairs on production machinery and forklifts as needed changing filters at prescribed intervals
- Performs quality control inspections/checks on finished products to ensure quality in preparation for shipping
- Proficient utilizing various hand, pneumatic, and other power tools, as well as measuring devices
- Operates forklifts and pallet jacks
- Fully trained and compliant with all OSHA laws and regulations, including strict adherence to Lock-Out and Tag-Out protocols and procedures, as well as confined space, and the wearing of PPE
- Strong communications, analytical, detail-oriented, and problem-solving skills
- Proficient with light plumbing, including installations of pipe and fixtures for residential and commercial properties
- Reads blueprints and follows instructions precisely to meet customer specifications
- Dependable, flexible worker completing all projects/assignments on time or ahead of critical deadlines
- Familiar using computers, Windows, MS Office, data entry, Internet research, and email
- Works well independently or collaboratively in team environments

## PROFESSIONAL EXPERIENCE

07/20 – Pres. ***Forklift Driver***

Greenpac, Niagara Falls, NY

- Responsible for operating forklifts to unload truck shipments of cardboard from recycling centers throughout the United States and Canada, passing the raw materials onto conveyors to the production side of the plant which processed raw materials into large rolls of paper
- Receives rolls of paper, up to 15,000 pounds, storing items strategically throughout the warehouse and shipping product to customers throughout the United States per orders, loading rolls of paper onto tractor-trailers
- Recognized and commended for consistently meeting and/or exceeding all daily objectives with expediency and safety

02/13 - Pres ***Automotive Technician***

Righteous Auto, Niagara Falls, NY

- Diagnosed and completed general maintenance and repairs on various vehicles
- Provided exceptional customer service, setting up/scheduling vehicle drop offs and appointments
- Completed NYS certified inspections following strict and rigorous sets of standards
- Maintained a clean and safe work environment

03/12 - 01/13 ***Shipping & Receiving***

Lornamead, Inc., Tonawanda, NY

- Operated forklift and pallet jacks transporting various products throughout the facility, moving raw materials to production operators and finished products to the warehouse and shipping
- Kept all work areas organized and clean

05/07 - 09/10 ***Materials Handler***

American Coaster, Sanborn, NY

- Operated forklift and pallet jacks transporting various products throughout the facility, moving raw materials to production operators and finished products to the warehouse and shipping
- Kept all work areas organized and clean

01/03 - 11/06 ***Finisher***

Rave, Tonawanda, NY

- Performed fine sanding to complete production of Corian kitchen and bath sink countertops
- Conducted quality assurance inspections to correct any flaws or imperfections

## **EDUCATION**

***GED, 1995***

New York State Department of Education, Lockport, NY