

RESUME #383

OBJECTIVE

Highly motivated, well-organized, and results-driven professional to secure a position with your company as a **Manager, Supervisor, other key role in Production, Warehouse, as a Machine Operator, Forklift Driver, or as applicable**, utilizing my extensive skills, training, expertise, and experience

SUMMARY OF QUALIFICATIONS

- Over 20 years' experience supervising up to 7 workers in a production setting, including training, delegating work orders, monitoring all work activities for quality, expediency, and compliance to corporate SOP and safety regulations, conducting performance evaluations, implementing disciplinary measures, and consulting with upper management for employee status/progress reports
- Retains quality employees through sound Team Building concepts, excellent communications, organizational, motivational, and respected leadership skills, guiding and directing individuals to maximize productivity and their own personal potential
- Over 20 years' experience in a variety of production, warehouse, and assembly settings, including producing industrial-grade glass crystals/zirconium, furniture, automotive insulation materials, and more, consistently meeting and/or exceeding all daily production quotas, goals, and objectives while maintaining an overriding focus on safety at all times
- Fully trained and certified with all OSHA safety rules and regulations, including strict adherence to all Lock-Out/Tag-Out protocols and procedures, as well as the wearing of PPE
- Operates forklifts, scissor lifts, pallet jacks, grinders, drills, saws and most hand/power tools
- Operates furnaces, kilns, ball mills, vertical mills, crushers, grinders, etc.
- Over 2 years' experience performing various building maintenance duties including roofing, drywall, installing light fixtures, and grounds keeping, as directed or necessary
- Strong communications, math, analytical, and problem-solving skills
- Certified welder, experienced in MIG and TIG welding, also operating oxyacetylene torches
- Multi-tasks efficiently, learns new system quickly, and completes multiple assignments/projects within tightly scheduled deadlines
- Detail-oriented, conscientious, and dedicated worker
- Utilized as a knowledgeable and respected resource, highly regarded by all levels of management, peers, and staff, the "go-to" professional to provide sound judgment, well-informed decision-making, and solutions to complex employee conflict, quality, and production logistics issues, through the formulation and implementation of effective strategic planning, when others cannot

PROFESSIONAL EXPERIENCE

06/2016 – 12/2016

Production Specialist (Temporary)

Unifrax, Tonawanda, NY

- Operated a variety of machines to produce fiber-resin material utilized for various automotive parts and components
- Palletized all finished materials and staged/moved pallets in areas for pickup using pallet jacks

03/2016 – 06/2016

Production Specialist (Temporary)

St. Gobain, Niagara Falls, NY

- Monitored all kiln temperatures prior to introducing materials for each production run
- Operated industrial mixers to apply uniform treatments to abrasive grains
- Transferred and loaded grains into high-temperature dryers and weighed, packaged, and palletized product for shipping

02/2010 – 10/2015

Lead Production Specialist / Grinder

Ceres Crystal Industries, Inc., Niagara Falls, NY

- Oversees up to 5 production workers in a managerial role as the lead production specialist to ensure that all production goals and objectives are met and/or exceeded with the highest quality and expediency while maintaining a safe work environment
- Prepares a chemical powder mix into buckets and places onto pallets
- Packs powder to surround the crystal to be processed in a high temperature oven
- Removes crystal and transports to stations for further processing to another high temperature oven
- Receives the crystal again and operates the crusher to break down crystal into smaller sizes and sorts by size
- Moves crushed material into buckets and weighs the product
- Places product onto pallets and moves to set-up area for further processing

04/2003 - 11/2004

General Labor / Haz-Mat

National Vacuum, Niagara Falls, NY

- Assisted with the removal of waste and hazardous waste from industrial facilities/plants throughout Western New York and special assignment in New Jersey
- Complied with all safety policies and procedures
- Experienced working with and properly disposing anthrax and asbestos
- Dismantled building support beams, performed cleaning operations, and reinstalled structural beams after procedure

EDUCATION, TRAINING & ACHIEVEMENTS

Introduction to Computers, 21-Hour Course Certificate, 2018

Orleans-Niagara BOCES, Sixth Street School, Niagara Falls, NY

Forklift / Scissor Lift Driver's/Operator's License, 2016

Ceres, Niagara Falls, NY

Welding Certificate, MIG / TIG, 2009

Orleans-Niagara BOCES, Sanborn, NY

Haz-Mat Training Certificate, 2004

National Vacuum, Niagara Falls, NY

Diploma

Trott Vocational High School, Niagara Falls, NY