

RESUME 393

OBJECTIVE

Highly motivated, dedicated, and results-driven professional to secure a position with your organization as a **Cook, Baker, Prep Cook, Line Cook, Fry Cook, Cashier, or other position as applicable**, utilizing my skills, training, and experience

SUMMARY OF QUALIFICATIONS

- Over 20 years' experience as a cook, fry cook, and/or baker, predominantly in residential, personal life settings, but also a professional setting with a large chain, franchise enterprise, preparing breakfasts, lunches, and dinners, including preparing various desserts, and more, meeting and/or exceeding all patron expectations
- Operates ovens, grills, fryers, mixers, and other restaurant equipment as needed
- Proficient creating a wide range of baked goods including cakes, fruit or other pies, cupcakes, various cookies, muffins, brownies, and more
- Reads recipes accurately and measures ingredients accordingly for any batch size
- Operates commercial dishwashing machines; keeps work areas sanitary and clean
- Performs regular inventory management, rotates and orders stock, and stocks shelves
- Trains new personnel upon supervisor request, delegating work orders to gauge comprehension of job duties and responsibilities, monitoring all work activities for quality, expediency, and proper customer/employee interactions, conducting performance evaluations, and consulting with upper management for employee status/progress reports
- Strong communications, analytical, and problem solving skills
- Multi-tasks effectively, learns new systems quickly, and completes projects on-time or ahead of schedule
- Familiar with using computers, Windows, Internet research, and email
- Works well independently or in a team environment

PROFESSIONAL EXPERIENCE

10/19 - Pres.

Crew Member / Baker

Tim Hortons Café and Bakery, Medina, NY

- Greets customers and receives orders for food and/or beverages, subsequently serving orders professionally and courteously
- Operates coffee makers and also brews tea, maintaining adequate supplies at all times
- Operates credit card readers and cash registers, maintaining balanced drawers
- Washes pots, pans, plates, and silverware and cleaned kitchen, dining room and rest rooms, as needed
- Assigned to the drive-thru station as scheduled, recognized and commended for expediting customers' orders with minimal delays
- Fills showcases with freshly baked products, displaying items for maximum customer appeal
- Sweeps, mops, and sanitizes all kitchen areas, preparation tables, and equipment
- Removes trash from waste receptacles to dumpsters

03/08 - 05/08

Housekeeper (Temporary)

The Maids, Rochester, NY

- Part of a dedicated 4-person team performing a wide range of cleaning duties for residential homes throughout Monroe County
- Swept, vacuumed, mopped, removed trash, deodorized, and more
- Cleaned kitchens, bathrooms, bedrooms, dining rooms, living rooms, meeting and/or exceeding all corporate and customer expectations

09/98 – 10/99

Dietary Aide

East Pasco Medical Center, Zephyrhills, FL

- Selected to assist the dietary department in the preparation and distribution of meals throughout the day to patients, monitoring food temperatures for compliance to Health Department regulations
- Prepared breakfasts, lunches, and dinners, maintaining critical dietary restrictions as applicable
- Maintained all work areas for proper hygiene and sanitation
- Served the line in the kitchen and stacked meal trays in portable food trucks for delivery to individual patient rooms
- Cross-trained new personnel for multiple positions, instructing them for maximum efficiency, quality, and safety

RELATED EXPERIENCE

2008 – Pres.

Homemaker, Medina, NY

- Responsible for care and well-being of the family of 3 children and spouse
- Maintains a neat and orderly household
- Plans and prepares meals
- Shops for household necessities, runs errands and schedules medical and other appointments, as well as family for events
- Maintains the household budget and pay bills

EDUCATION & TRAINING

HSE (*in progress*)

Orleans-Niagara BOCES, Medina, NY

Job Readiness Training Certificate (*in progress*)

Orleans-Niagara BOCES, Medina, NY